



National Health Council

1730 M Street NW, Suite 500, Washington, DC 20036-4561 ■ 202-785-3910 ■ www.nationalhealthcouncil.org ■ info@nhcouncil.org

Voluntary Health Agencies

Voluntary health agencies are defined as 501(c)(3) organizations composed of individuals, both lay and professional, or of associations of both lay and professional individuals, voluntarily and democratically organized. Their mission is to combat a particular disease, disability, or group of diseases and disabilities, or to improve and protect the health of a particular group of people. They receive a substantial amount of financial support from voluntary contributions from the public at large. They engage in programs, such as research, education, advocacy, and service to individuals and communities.

Organization: _____

Address: _____

Telephone: _____

Chief Executive Officer: _____

Email & Phone: _____

Assistant (if applicable): _____

Email & Phone: _____

Chief Financial Officer: _____

Email & Phone: _____

Reason for Joining: _____

Please submit the following with your application:

- Annual Report
- Articles of Incorporation
- Audited Financial Statements
- Bylaws



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Standards of Excellence Certification Program® Minimum Standards Questions

- Are any members of the board, other than a chief staff executive serving on the board, compensated for their services as board members beyond reimbursement for travel expenses incurred in organization-related business (e.g. transportation, hotel, meals, etc.)?

No
 Yes

If yes, please provide details:

- Are any members of the board directly or indirectly compensated for other services provided to the organization? (This includes honoraria, fees, in-kind payments, rents, or purchase of goods and services from the board member or a close relative.)

No
 Yes

If yes:

How many board members are directly or indirectly compensated? _____

Is either the chair or the treasurer directly or indirectly compensated?

No
 Yes

If yes, has the board followed appropriate procedures to avoid any material conflict of interest in approving the related-party transaction? (Check all that apply)

- The conflicting interest is fully disclosed to the board
- The person with the conflict of interest is excluded from the board's discussion and approval of the transaction
- A competitive bid or valuation has been presented to the board
- A written agreement is executed describing the specific services and the amount of compensation included in the transaction
- The board (or a duly constituted committee thereof) has determined that the transaction is fair and reasonable and in the best interest of the organization.
- If the transaction is recurring or ongoing, the board has reviewed its appropriateness on an annual basis

- Does the organization enter into agreements with organizations or individuals to raise funds on a commission or percentage basis?

No
 Yes

- Does your organization have a gift acceptance policy?

No
 Yes

If yes: Please submit the policy.